

**Sayre Language Academy
Minutes of January 10, 2018 LSC Meeting**

Present:

Aimee Dinschel, parent representative
Nilmari Donate, parent representative
Kristen Luttery, parent representative
Nicole Montella, parent representative, LSC chairperson
Matt Quilty, parent representative
Patrick Canevello, community representative
Sonny Rodriguez, community representative (arrived 7:05 p.m.)
Alexandra Mack, staff representative (arrived 6:19 p.m.)
Folasade Adekunle, Sayre principal

1. **Call to Order:** Nicole Montella called the meeting to order at 6:18 p.m.
2. **Roll call:** Attendance was listed as above and a quorum was established.
3. **Approval of Agenda:** Nicole Montella motioned to approve the agenda. Kristen Luttery seconded. The motion passed unanimously.
4. **Public Participation/Open Forum:** Nilmari Donate shared a concern regarding classroom management issues with some Sayre administrators and teachers. Ms. Adekunle responded that she is working to align Sayre's staff on different approaches to interacting with students. Ms. Smiljanich is offering coaching on classroom management techniques to Sayre's three new teachers, for example. Ms. Adekunle committed to follow up on the matter.
5. **Approval of Minutes:** Minutes from the December 6, 2017 meeting were not finalized; they will be presented at the January meeting.
6. **Standing Committee Reports:**
 - a) Parent Advisory Council (PAC): A concern was raised that PAC funds may be restricted by CPS's Title I Program Coordinator, which could impact the parent conference planned for January 20.
 - b) Bilingual Advisory Committee (BAC): No representative was present to report.
 - c) Professional Personnel Leadership Committee (PPLC): Sayre still has no Chicago Teachers Union delegate, so the PPLC is not yet organized. Ms. Adekunle is seeking to have this resolved by the end of January.
 - d) Wellness Committee: An update on funds raised from the Hot Chocolate Run was provided.
 - e) CIWP/Budget: The School Effectiveness Framework is being prepared. This is a collaborative process and will be led by the Instructional Leadership Team (ILT).
 - f) Principal Evaluation: Matt Quilty suggested that the LSC compile a list of documents to request from Ms. Adekunle for consideration in this year's evaluation process.
7. **FFO Report:** Lisa Daleiden-Brugman reported on the following—a gymwear sale is coming soon. February 20 will be a “Shop and Share” at Chipotle. Valentine Button Grams will be

sold in February. A Bingo night at Hamburger Mary's in Oak Park is being prepared (a fundraiser approval form was submitted). In terms of other events, the possibility of a spring banquet for Sayre's sports teams is being considered, as is a teacher appreciation event and a "Greenhouse Soiree." Paperwork was submitted for a possible Galewood pizza event. Lisa asked if a date had been set yet for Family Reading Night. International Night may not take place this year; it has been a lot of work for a limited return. Finally, FFO has approximately \$2,000 on hand available for Sayre.

8. Principal Report: Highlights included the following:

As part of Continuous Improvement and School Vision, first graders will be receiving free online tutoring by TeacherMate, and teachers will receive professional development. Sayre is partnering with Opportunities for All to apply for a \$75,000 21st Century federal grant to provide academic and enrichment courses in the 2018-2019 school year. Mr. Piehl has joined Sayre as the special education teacher in the primary grades; Ms. Martin will soon begin her new role as interventionist, assisting students who are far below their grade level. Sayre is having more experienced teachers provide two hours of coaching per week to newer teachers. Ms. Adelman, Sayre's school counselor, has returned from maternity leave and will be working with students in different grades to promote awareness of various high school, college, and career paths. The Parent Advisory Council (PAC) is planning a family and parenting conference for Saturday, January 20, from 10:00 a.m. to 2:00 p.m. The date of February's Black History Assembly has yet to be determined.

9. Action Items:

- a) Ms. Adekunle asked for approval of funds to provide in-school, online math tutoring via the organization Elevate K-12. Students will be identified as having the greatest need for improvement (i.e., in the 10th to 30th percentile of performance in math). Elevate K-12 will provide live, online group instruction during the school day. Sessions will be 45 to 60 minutes long, provided over a 10 week period.

LSC members discussed the options and pricing levels offered by Elevate K-12. Matt Quilty motioned to approve transferring \$9,600 from 115 funds to provide 24 tutoring sessions to 24 Sayre students. Alexandra Mack seconded and the motion passed unanimously.

- b) Ms. Adekunle asked for approval of the Sayre gym for a fundraising event. A vendor seeks to use the Sayre gym for one day (Saturday, March 10, from 10:00 a.m. to 5:00 p.m.) as a venue for mattress sales. Nicole Montella motioned to approve and Pat Canevello seconded. The motion passed unanimously.
- c) Ms. Adekunle asked to change the date of February's LSC meeting from Wednesday, February 21 to Tuesday, February 20 at 6:00 p.m. Nicole Montella motioned to approve this change and Sonny Rodriguez seconded. The motion passed unanimously.

10. Old Business: None.

11. New Business: None.

12. Next LSC Meeting: Tuesday, February 20, 2018 at 6:00 p.m.

13. Adjournment of Meeting: Nicole Montella motioned to adjourn and Sonny Rodriguez seconded. The motion passed unanimously and the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Matt Quilty
LSC Secretary